



6.0 - CLOSURE CERTIFICATION

Submittal of Closure Certification Report

The regulations require that the owner or operator must submit to the Department by registered mail the certification within 60 days of completion of implementation of the approved closure plan.

Review of Closure Certification Report

Chapter 3.16 listed the items that should be included in a Closure Certification Report. This report must then be reviewed by the permit writer to determine its completeness and adequacy so that the certification can be approved. A report must contain the following:

1. Certification(s) - This document must be signed by both the owner or operator and an independent registered professional engineer. The owner or operator and the independent registered professional engineer may either both sign the same certification, or submit separate document.
2. Personnel - This section should name the person(s) or company who were responsible for supervision at the site, including transportation of waste to the disposal facility, periodic observation of closure activities, sample collection, sample analyses, etc.
3. Summary of Closure Activities - This section should briefly describe the main activities performed and when such activities were accomplished.
4. Field Engineer Observation Reports.
5. Sampling Data and Analyses (i.e., sampling locations, soil boring logs, chain of custody, analytical results, etc.); - This is the critical section that the permit writer should review to verify the sampling analytical procedures were proper and to check for any inconsistencies or inadequacies.
6. Discussion of Analytical Results - When reviewing this section, the permit writer must verify that final cleanup target levels have been met.
7. Manifests - Copies of manifest showing the disposition of the waste inventory.
8. Modifications and Amendments to Closure Plan (if applicable) - During closure implementation, field conditions may dictate minor modifications which do not alter the adequacy of the Closure Plan.
9. Photographs.

An example of a Closure Certification Report is included in Appendix B.

Approval of Closure Certification Report

If the submitted Closure Certification Report is found acceptable, the permit writer must send a letter approving the certification thus releasing the facility of their financial assurance responsibility. A sample approval letter can be found in Appendix B.

Note: A facility should not be allowed to begin using a closed unit until the Department has approved the closure certification report (please refer to MM #92-HWM 5 in Appendix B for details on the Department's policy and possible exceptions).

WP File Name: CH0600_C.MAN

List of Examples:

List of Attachments:

List of References:

List of Appendices:

Appendix B - example of a Closure Certification Report

Appendix B - sample approval letter

Appendix B - MM #92-HWM 5